

MINUTES
VILLAGE BOARD – VILLAGE OF WINNECONNE
Tuesday, September 17, 2024, at 5:30 pm
Village Board Room, 30 South First Street

Call to Order

Meeting called to order by President Boucher at 5:30 pm.

Roll Call: Foster, Kubasta, Olson, Bouras, Stelzner, Janikowski, Boucher, all present.
Also present Administrator Fuller and Attorney Chad Wade
Pledge of Allegiance said in unison

Regular Business

Motion by Kubasta second by Foster to approve consent agenda and payment of bills:

- August 31, 2024, Treasurer’s Report/Balance Sheet
- August 31, 2024, Budget Comparisons
- August 2024 Check Register

Motion passes by roll call vote: Stelzner-aye Janikowski-aye, Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Boucher-aye 7-0-0

Motion by Kubasta second by Janikowski to approve August 20, 2024, Village Board Minutes

Motion passes by unanimous voice vote 7-0-0

Open Public Hearing

Hear public comment on Resolution 0816 – N. 8th Avenue Resurfacing:

1st Call:

- Resident at 217 N 8th Ave asking if reassessed on project. Brad Werner of McMahon explained first project is to update laterals. Waivers signed. Cost split between Village and residents on each side. Statements go out and residents have until Nov. 1st to pay in full or assessed to tax bill to receive 6.5% financing for 7 years. No prepay penalty. Second part is street reconstruction/resurfacing. When project complete, statements will be sent out with same financing.
- Resident at 225 N. 8th Ave. asked when bills are coming out, and if sump pump hoses are getting buried and hooked up? Jossart will come back in fall. One of their staff is doing it on the side. Cost covered by home owner.
- Resident at 226 N. 8th Ave. explained the sump pump process and the lack of explanation given to residents. Also questioned 4” stub pipes in roadways.

2nd Call:

None

3rd Call:

None

Close Public Hearing

Motion by Bouras second by Foster to close public hearing

Motion passes by roll call vote: Stelzner-aye, Janikowski-aye, Foster-aye, Kubasta-

Communications

John Kneer, Rettler, presented the phases of development for Marble Park. Compared current park uses and future needs – two public meetings held and well attended, also on-line survey of 800 participants. There were 6-8 conceptual plans the Parks Committee brought to Village Board to approve moving forward. Changes include reduced pool/beach area, add playground and splashpad, keep current bathhouse and phase to redevelop later. Quad shaped with baseball diamonds, new concession/restroom area as central hub, parking lot moves toward 6th St. Would have main park pedestrian paths to reduce car conflict. Multipurpose field sport area, ADA parking on west side including ADA walkway network. Keep bridge, parking lot near dog park. Preserve south building restrooms. Add small dog area. Full park redevelopment and projected budget shared. \$9 million with \$1 million contingent fund for \$10 million remodel. Need to identify funding sources prior to phase development. Four to 4.5% on bids with 5 year multipliers. John Broderick, WACF, seeking designated donations. A grant was identified in paper last week. Village needs to apply for private/public financing. Funds to be held at WACF.

Public Participation

Resident at 110 N 2nd St, inquired about sidewalk panel timeline, references to PWD safety outing and where money is being spent along with cost of uniforms.

Resident at 1120 Mistletoe Lane thanked PWD for placing a bench and older kid swings in Marble Park, appreciates the brick wall near bridge and walking path, asks for Grant St. sign at intersection with Hwy 116 and Grant St.

Resident 125 Washington St. commented on park updates.

Resident at 634 Riverview St. shared treatment received by Village staff regarding a CSM application, confusion of the process and non-responsiveness of return calls and emails.

Administrator's Report

Meeting with Switchgear related to progress and objectives relate to community.

No updates on viable offers for land sales at this time.

Revised contract with Verizon regarding lease agreement for tower space.

GOEDC to provide list of Village businesses and offerings, and strategies moving forward.

Wolf Run Estates moving forward after a rainy summer.

Openings for part-time Customer Service Rep and full-time Public Works staff.

ETF insurance premiums expected to rise 11%.

Fiscal controls in place working with the budget to finish in a positive position. Historically expenses/revenues not being allocated accurately. For example:

- Expenses/revenues were not being allocated accurately, or even at all. For example, in 2021 money spent towards a cake and retirement party were allocated to IRS withholding penalties. We have found that invoices were not being spread across the different departments. We have found that deposits were being made but not recorded.
- We received payment on a bond for \$3,717,151.92 on 7/8/21. These funds were never recorded and there was a material weakness noted in the 2021 audit stating that adjusting entries needed to be provided to record the long-term debt. These entries were not posted until after the audit came back on 9/22/22.

- In 2022 we were fined \$3,004.20 for not filing tax withholding. In 2023 we were fined another \$21,225.30.

Capital Improvement Plans are being worked out and projects to be bonded or commercially loaned.

Variance Committee meeting to be held for three needed property variances.

Fleet management opportunities for Public Safety and Public works being cultivated.

Several key meetings with state and local leaders regarding concerns and achievements within the Village.

RO Project open house and ribbon cutting happening later in October.

Committee Reports

Beautification - met, Brat Barn was success, Oct. 12 Hwy. Cleanup, Booth at Fall Fest

Cemetery - met, possibly raising fees, new garage door installed, updating dates on fee form

Fire District - met, Budget meeting no increase – will move money around, air boats moving forward, five and ten year plans to replace vehicles

Historic Preservation - didn't meet, Fall Fest Booth, seeking donations for marker for Pioneer Cemetery costing \$5000 including installation

Library - Broke all previous records for reading programs, Sept. 30 inventory, Trunk & Treat, new reading program for Adults/Seniors

Parks – met, see report

Personnel & Finance – reviewed financials, personnel handbook and fleet management plan

Plan Commission – didn't meet

Public Safety – reposted burning ordinance to educate against illegal burning of leaves and garden waste, budget process going good, SRO busy at school

Public Works – CMAR Report – 'A' grade achieved, not enforcing weed control, grinding 8th Ave asphalt to use at Lake Winneconne Park, flushing water lines, checking water meters, Oct. 24 RO Open House will be featured in APWA Magazine, deduct meter program changes.

Old Business

None

New Business

Motion by Foster second by Kubasta to approve the proposed Marble Park Master Plan as presented by John Kneer, President of Rettler.

Motion passes by unanimous voice vote 7-0-0

Motion by Foster second by Bouras to approve Resolution 0816 - N. 8th Avenue Resurfacing: Resolution by the Village Board of the Village of Winneconne adopting the final resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin statutes, for street resurfacing on North 8th Avenue, Winneconne Wisconsin

Motion passes by roll call vote: Stelzner-aye, Janikowski-aye, Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Boucher-aye 7-0-0

Motion by Kubasta second by Bouras to postpone approval of Personnel Policy Handbook until next month

Motion passes by unanimous voice vote 7-0-0

Motion by Bouras second by Janikowski to approve striking line number 2, under section C from Ordinance 518-46 Deduct Meters requiring plumbing permit and installation by duly licensed plumber

Motion passes by roll call vote: Stelzner-aye, Janikowski-aye, Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Boucher-aye 7-0-0

Motion by Bouras second by Foster to approve street addressing beginning at 300 with 13th Avenue continuing off Main St. and running to Lasley Point Rd. with approval of Town Board on name change from Wolf Run Road

Approve at Village then take to Town for approval

Motion passes by unanimous voice vote 7-0-0

Motion by Bouras second by Kubasta to approve E911 Joint Powers Agreement with Winnebago County Sherriff Department for the purpose of providing emergency services to Village of Winneconne residents and visitors, December 1, 2024 through November 30, 2025.

Motion passes by unanimous voice vote 6-0-1, Janikowski abstains

Motion by Foster second by Kubasta to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation date of public employees.

Motion passes by roll call vote: Stelzner-aye, Janikowski-aye, Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Boucher-aye 7-0-0

Discussion of Village Administrator employment agreement

Motion by Foster second by Janikowski to move into open session.

Motion passes by unanimous voice vote 7-0-0

Motion to TABLE approval of Administrator Fuller's employment agreement.

Adjourn

Motion by Janikowski second by Stelzner to adjourn meeting at 7:24 pm

Motion passes by unanimous voice vote 7-0-0

Clerk Wasinger

VB approved 10.15.24